

Appendix 2- REPORT ON HACKNEY CARRIAGE / PRIVATE HIRE VEHICLE INSPECTION

Registration no:		Make:	Model:	Colour:	Authentication Stamp
Recorded mileage		Test date	Time	No passenger seats	
Plate no: HC / PHV	Occupancy on plate (renewals only)	Unique Reference No.	Name of proprietor		
Result of MOT test:	PASS	In the event of failure, please attach original or copy of MOT failure sheet and in any event, any advice notes given.			
	FAIL				
The following items must be covered in addition to standard MOT test					Pass Fail
1.	Bodywork must not be capable of injuring a passenger or pedestrian, or show damage as a result of an accident.				
2.	Paintwork must be clean and uniform over the whole of the vehicle, and should not show undue discolouration.				
3.	All seats/upholstery/trims must be clean, seats must be securely fitted, there should be no sharp edges which could likely cause injury or damage. Seat coverings, where fitted must be clean and in a good state of repair.				
4.	Interior flooring must have an appropriate covering which should be clean and in a good condition.				
5.	Boot interior (luggage compartment in estate cars) must be clean so as to avoid soiling or damage to luggage stored therein.				
6.	Estate cars must be fitted with a securely fixed, suitable means of luggage restraint, to prevent luggage entering the passenger compartment.				
7.	Windows must be capable of opening and closing by the use of winders or by way of an electric mechanism.				
8.	Table of fares should be exhibited and readily visible to passengers (hackney carriage renewals only).				
9.	Speedometer must be working correctly and illuminated. An interior passenger light, shall be fitted and in working order, and operative.				
10.	Demister fan must be capable of working correctly. Air Con in working order (where fitted).				
11.	All pedal rubbers should be present and not excessively worn, see notes.				
12.	No signage should be displayed except as stated in the Council's terms and conditions.				
13.	A dry powder fire extinguisher not less than 1kg in size must be securely fitted in an accessible position.				
14.	Front seats must be adjustable so as to allow adequate leg room in the rear of the vehicle as stated in the Council's terms and conditions.				
15.	Headroom in rear of vehicle must be adequate according to the Council's terms and conditions.				
16.	A vehicle engine capacity must be at least 1200cc.				
17.	Spare tyre must be securely fixed, adequately inflated and have 3 mm tread depth over central ¼ of tread				
18.	Licence plate must be fitted to rear of vehicle as stated in the Council's terms and conditions (renewals only)				
19.	Roof sign must be capable of illumination when vehicle is available for hire (hackney carriage renewals only)				
20. Taxi meter	A taxi meter must be fitted (Hackney carriage renewals only). Refer to guidance notes				
	Make	Number			
21.	Internal plate, securely fixed in a vertical position so as not to obstruct the drivers view, as stated in the Councils terms and conditions (renewals only)				
22.	Identify fuel type Petrol / Diesel / Hybrid / Other _____ Vehicles fitted with LPG fuel systems, must have an LPG conversion or safety check report from an approved Liquid Petroleum Gas Association installer. Provide certificate number _____				
23.	Was a trailer presented for test with the vehicle Yes / No		I.D. number		
24. Door signs	Signs must be clearly visible and show no signs of tamper damage or weathering (renewals only)				
	Offside – State licence number		Nearside – State licence number		
25.	Any other defect, likely to cause injury or discomfort to the public or occupants of the vehicle (please state, continue over page if reqd)				
26.	Has the vehicle been subject to a road test? Yes / No		27. No smoking signs fitted Yes / No		
28.	VSR required? Yes / No . Please attach report if presented/completed				
The result of this test is	PASS	MOT Testing Station number:			
	FAIL				

SIGNED _____ PRINT NAME _____ DATE _____

On completion of the Taxi Test please fax this form to the Licensing Section with any advice notes or failure notices

White copy to be retained by garage and used for faxing - **Blue** copy is for the driver - **Pink** Copy is for the Council

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